



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

DEPED QUEZON ICT UNIT
<b>UPLOADED</b>
Date/Time: OCT 16 2024
By: <i>Geo 4:52</i>
Ref. No. <i>DM 11-24</i>

16 October 2024

**DIVISION MEMORANDUM**

DM No. *871*, s. 2024

**CLEARANCE OF ISSUANCES WITH THE OFFICE OF THE SECRETARY**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
Section /Unit Heads  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. With reference to DepEd Memorandum No. 058, s. 2024, dated October 4, 2024, titled: Clearance of Issuances with the Office of the Secretary, please refer to the attached Memorandum for your guidance and reference.
2. Immediate dissemination of this Memorandum is desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

asdsjff10/16/2024

DEPEDQUEZON-TM-SDS-04-009-003



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Republic of the Philippines  
**Department of Education**

OCT 04 2024

DepEd MEMORANDUM  
No. **058**, s. 2024

**CLEARANCE OF ISSUANCES WITH THE OFFICE OF THE SECRETARY**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public Elementary and Secondary School Heads  
All Others Concerned

1. To ensure proper coordination and compliance with the policies of the Department of Education (DepEd), the following types of issuances directed to Regional Directors, Schools Division Superintendents, School Heads, or other stakeholders must be cleared with the Office of the Secretary (OSEC) prior to dissemination:

- a. All budget-related issuances;
- b. All procurement-related issuances;
- c. Guidelines that amend or repeal existing DepEd orders or memoranda; and
- d. Announcement of new policy guidelines, whether internal or from other government agencies (e.g., DOH guidelines on school-based immunization).

2. In the exigency of service, the following officials are hereby authorized to give clearance to these issuances on behalf of OSEC:

- a. Undersecretary Fatima Lipp D. Panontongan;
- b. Undersecretary Peter Irving C. Corvera; and
- c. Undersecretary Trygve L. Olaivar.

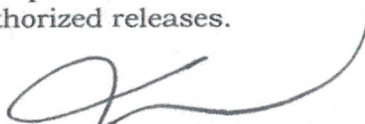
ICT-related issuances should also be cleared by Assistant Secretary Marcelino G. Veloso III.

3. For all other issuances not listed under paragraph 1, provide the Office of the Secretary with a copy for information at least five (5) days prior to release, unless it is an urgent issuance requiring immediate dissemination. In the latter case, the same shall be furnished as soon as practicable.

4. DO 001, s. 2023, OO-OSEC-2024-197, and all other DepEd Orders, Memoranda, related issuances, rules, regulations, and provisions that are inconsistent with this Memorandum are modified, amended, or repealed accordingly.

5. Immediate dissemination of and strict compliance with this Memorandum is directed to avoid any miscommunication or unauthorized releases.



  
**SONNY ANGARA**  
FL Secretary